



BT Business Public Sector and Education Credit Application

Organisation name:

Company Reg/URN number/DOE number: (if applicable) VAT number: (if applicable)

Legal status: (please circle) Public Sector/Education Charity Other (please specify below)

Invoicing address: Postcode:

Main telephone number:

Website address: www.....

Accounts payable contact: Accounts payable telephone number:

Accounts payable email address:

Annual IT spend: IT Contact name:.....

Estimated annual spend with BT Business Direct: Credit limit requested:

BT Business Direct account manager:

Account Number:

Copy of Purchase Order Attached (please circle) Yes No

if placing an order

Copy of organisation Letterhead Attached (please circle) Yes No

"I have read and agreed to abide by the BT Business Direct Conditions of Sale at www.bt.com/businessdirect/conditions, including the 30 Day Payment Terms. I authorise BT Business Direct to make status enquiries with a credit referencing agency, if necessary."

Signature:

Printed name:

Position: Date:

For help and assistance in completing this application, please contact your Account Manager.

Once completed please email directly to your **account manager** or email to btbd.publicsector@bt.com